

Education for Employment/Career & Technical Education 1819 East Milham Avenue, Portage, MI 49002 Phone: 269.250.9300 • Fax: 269.250.9301 kresacte.org

- TO: Education for Employment Students
- FROM: Education for Employment Staff

DATE: August 2020

Welcome to the Education for Employment (EFE) Program! You have made a great first step in preparing for your future.

Important Dates:

Tues. Sept. 1	First day for EFE classes at your high school or online
Tues. Sept. 8	First day of EFE classes <u>not located at your high school</u> , including HVAC and Welding
Wed. Sept. 9	First day of Electrical Technology and EMT classes
Fri. Sept. 11	First day of Dental Assisting classes

Please review the enclosed EFE Program Information sheet. This document points out where you are to report on the first day and includes instructions for parking or how to contact your instructor if your class is starting virtually. It is crucial that you make initial contact with your instructor for online classes in order to receive directions on how to log in to class. Please see the enclosed program information sheet for your instructor's email. Instructors do not have your email address until you send it to them.

Your district may provide bus transportation to your EFE class. Students utilizing bus transportation need to review the enclosed transportation information sheets. Please contact your school's counseling department if you have any questions regarding transportation.

IMPORTANT: COVID-19 Information

Participation in an in-person EFE class requires a COVID-19 Waiver (enclosed.) You must submit this completed waiver to your instructor at the first in-person class meeting in order to participate. Students attending in-person classes will be required to wear a face mask over mouth and nose. Please bring your own clean mask each day.

If you need further assistance, please check with your high school counselor or contact EFE at 269-250-9300. An electronic version of this packet can be located at www.kresa.org/efe. We wish you a successful year in your Education for Employment program!

Special Note:

You are receiving this mailing because your name was provided to us by your high school in the spring. Please check your class schedule to ensure that an Education for Employment class is noted. This mailing is not intended to confirm your acceptance in an Education for Employment class. If in doubt, check with your high school. We apologize if this mailing was sent to you in error.